



Title	Production Team Member
Dept	Manufacturing
Job Req opening date	Open
Contact	opportunity@indowwindows.com (503) 284-2260

Company:

Indow® is a Portland-based company that has developed a revolutionary thermal window insert for the energy conservation market. Its products have the potential to radically improve energy efficiency in existing homes and commercial buildings while contributing to a significant reduction in the carbon footprint of those structures. Having recently launched, Indow is experiencing rapid customer acceptance and growth. We are looking for individuals with high integrity and initiative who share our passion for the environment and for the growth and success of the company.

You could consider Indow to be a hybrid of non-profit intent and for-profit efficiency. We will reinvest profits from delighted customer transactions back into the company to stop more carbon, creating a virtuous and sustainable cycle.

Job Description & Responsibilities:

Indow is looking for Production Team Members to join our ambitious and growing organization. We are seeking experienced, detail oriented candidates who are eager to learn and work in a collaborative environment to meet production goals, adhering to strict quality guidelines. Team members will be cross-trained in multiple facets of the production process and will be expected to train others.

Responsibilities of the position include:

- Perform routine production operations; measurement, cutting and assembly conforming to established quality standards
- Active participation in process improvement
- Maintain production tools and equipment
- Maintain a safe and comfortable working environment

Required Skills & Qualifications:

- Ability to follow oral and written instructions
- Detail oriented with strong math skills
- Experience using hand and power tools
- Computer literate with the ability to input and verify data in company systems
- Strong problem-solving skills
- Highly motivated self-starter
- Interest in and passion for carbon mitigation, energy efficiency and environmental responsibility
- Overtime will be required
- Ability to lift 50 lbs. regularly
- Ability to stand for extended periods of time



Education & Experience:

- 1-3 years of experience in a Lean manufacturing/assembly environment required
- High school diploma or GED required
- NCRC training desirable

Compensation: Depending on experience

Indow® is committed to a diverse workplace and welcomes applicants from any race, color, religion, sex, sexual orientation, national origin, age, marital status, disability or veteran's status